



Keithcot Farm Children's Centre Childcare Inc

**Children's
Centre**
for Early Childhood
Development and Parenting

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STAFF WHO HAVE FAMILY MEMBERS ENROLLED AT THE CHILDREN'S CENTRE Version 1.16

Support will be given to a staff member who wish to enrol their child /ren or family member at the Children's Centre, provided the following guidelines can be maintained:

A staff member's child /ren or family member may be enrolled at the Children's Centre providing the staff member and the child /ren's relationship does not negatively impact on the program or smooth operation of the service. If either party does not manage the situation comfortably then it will be advised that alternative care will need to be explored. If the situation causes excessive or undue stress to other staff members then the Director and staff member will negotiate alternative possibilities.

Individuals may handle this type of situation differently, and in some instances staff having their own children at their place of employment may not be ideal. Therefore, the policy will remain flexible, with open and honest communication maintained at all times. The situation will be monitored closely by the Director and decisions or required changes / actions will be at their discretion. In the case that the Director's child attends the Children's Centre, the Chairperson of the Governing Council will be responsible for decision making and required action.

CREATED: November 2007

REVIEWED: November 2008, November 2009, October 2010, October 2011, October 2012, September 2013, September 2014, September 2015, September 2016, September 2017, September 2018, September 2019, July 2020, July 2021

TO BE REVIEWED: July 2022

**SOURCED: South Australian Curriculum Standards and Accountability Framework (2001)
We Can Make a Difference – Learning and Developing in Child Care (2005)
Program and Planning in Early Childhood Settings – 3rd edition**